

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the Executive

Friday 10th May 2024

Contact: Alison Bluff
Telephone: 01246 242528
Email: alison.bluff@bolsover.gov.uk

Dear Councillor


EXECUTIVE

You are hereby summoned to attend a meeting of the Executive of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Monday 20th May 2024 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3 onwards.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality, and fostering good relations between all groups in society.

Access for All statement

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- **Phone:** [01246 242424](tel:01246242424)
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- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

EXECUTIVE AGENDA

*Monday 20th May 2024 at 10:00 hours taking place in the Council Chamber,
The Arc, Clowne*

Item No.		Page No.(s)
1.	Apologies For Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	5 - 18
	To consider the minutes of the last meeting held on 15 th April 2024.	
	<u>NON KEY DECISION</u>	
5.	Ambition Plan Targets Performance Update - January 2024 to March 2024	19 - 29
	<u>KEY DECISIONS</u>	
6.	Award of three-year Microsoft Licence Contract	30 - 32
7.	Award of three year wide area network (WAN) data connections contract	33 - 35
8.	Exclusion of the public	
	To move:-	
	"That under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of	

Schedule 12A of the Act and it is not in the public interest for that to be revealed.” [The category of exempt information is stated after each item].

PART 2 - EXEMPT ITEMS

KEY DECISIONS

- | | | |
|-----------|--|----------------|
| 9. | Housing Stock Condition Survey
Exempt Paragraph 3 | 36 - 41 |
|-----------|--|----------------|

Agenda Item 4

EXECUTIVE

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Monday 15th April 2024 at 1000 hours.

PRESENT:-

Councillor Steve Fritchley in the Chair

Members:- Councillors Anne Clarke, Mary Dooley, Duncan McGregor, Clive Moesby, Sandra Peake, and John Ritchie.

Officers:- Karen Hanson (Chief Executive), Jim Fieldsend (Monitoring Officer), Theresa Fletcher (Section 151 Officer), Steve Brunt (Strategic Director of Services), Vicky Dawson (Assistant Director Housing Management and Enforcement), Joanne Wilson (Housing Policy Officer), Lesley Botham (Customer Service, Standards & Complaints Manager) (to Minute No. EX87-23/24), Alice Willoughby (Customer Standards and Complaints Officer) (to Minute No. EX87-23/24), Peter Wilmot (HR Business Manager) (to Minute No. EX90-23/24), (Chris Fridlington (Director Economic Development), Natalie Etches (Head of Business Growth) and Alison Bluff (Governance).

Also in attendance at the meeting were Junior Cabinet Members, Councillors Jeanne Rospin, Janet Tait, and Jane Yates, and observing were Councillors Duncan Haywood and Lucy King.

EX81-23/24. APOLOGIES

There were no apologies for absence.

EX82-23/24. URGENT ITEMS OF BUSINESS

The Chair consented to an urgent item of business to be considered being the Complaints, Comments & Compliments Policy Review report. This would be considered after agenda Item 5: Private Sector Housing Strategy.

EX83-23/24. DECLARATIONS OF INTEREST

Minute No.	Member	Level of Interest
EX91-23/24	Steve Fritchley	Other registerable interest due to being a Director of Dragonfly Development Ltd.

EXECUTIVE

EX84-23/24. MINUTES – 4TH MARCH 2024

Moved by Councillor Duncan McGregor and seconded by Councillor Mary Dooley **RESOLVED** that the Minutes of an Executive meeting held on 4th March 2024 be approved as a true and correct record.

KEY DECISION

EX85-23/24. PRIVATE SECTOR HOUSING STRATEGY

Executive considered a detailed report, presented by the Portfolio Holder for Growth, which sought Members' approval for the Council's Private Sector Housing Policy.

Owner occupied and privately rented properties made up over 83.3% of homes in Bolsover (Census 2021). Many homes in the private sector in Bolsover were in poor condition. 45.8% did not meet EPC C, and 16.3% of owner-occupied homes and 18.6% of private rented homes failed the Decent Homes Standard for having a Category 1 hazard, which poses a serious and immediate risk to a person's health.

As a result of a stock condition survey carried out, officers wanted to develop robust and ambitious private sector housing strategies to help engage with the private sector, to improve the quality of accommodation, develop good management practices, and reduce homelessness.

Interviews with key stakeholders had taken place and the Council now had an evidenced base which was extremely comprehensive and timely, given the uncertain economic times. Landlord and tenant surveys had been completed on-line and ran for between 29th May 2023 to 1st September 2023.

The proposed Private Sector Strategy set out the Council's plans for achieving good quality housing across the existing private sector stock.

Moved by Councillor John Ritchie and seconded by Councillor Sandra Peake **RESOLVED** that in light of the consultation results, the proposed Strategy and Delivery Plan, and the Strategy be approved for implementation.

Reasons for Recommendation

The Council needs to take pro-active action following completion of the Private Sector Stock Condition Survey. By adopting the Strategy and delivering the identified actions, this should generate marked improvement in the quality of private sector housing and improved management of the private rented sector.

The Government is currently reviewing the Decent Homes Standard and it is expected that the new version will apply to the Private Rented Sector, which will give further impetus to the improvements the Council is trying to achieve.

EXECUTIVE

Alternative Options and Reasons for Rejection

Members could choose not to support the adoption and delivery of the proposed Strategy but this would go against the recommendations of the private sector stock condition survey and cease delivery of a key action of the Housing Strategy 2021-24.

URGENT ITEM OF BUSINESS

EX86-23/24. COMPLAINTS, COMMENTS & COMPLIMENTS POLICY

Executive considered a detailed report, presented by the Portfolio Holder for Partnerships, Health & Wellbeing, which sought Members' approval to adopt the Council's revised Complaints, Comments and Compliments Policy (CCC Policy).

The policy had been revised to comply with the recommendations set out by the LGSCO and HO following a recent consultation exercise for a Joint Complaint Handling Code by the Local Government and Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO).

Although a Joint Code was not agreed following the consultation, there would be a statutory duty for the LGSCO and HO to monitor compliance of the Code, and non-compliance could result in taking further action (Complaint Handling Failure Order), which placed a risk to the Council's reputation.

The revised policy had been considered by the Customer Services Scrutiny Committee at its meeting held on 25th March 2024, and the new Code would be effective from 1st April 2024.

Moved by Councillor Mary Dooley and seconded by Councillor Duncan McGregor **RESOLVED** that the updated Complaints, Comments and Compliments Policy be approved.

Reasons for Recommendation

It was considered good practice to have a policy which sets out the Council's approach to Complaint handling. This updated policy would ensure the Council was compliant with the Local Government & Social Care Ombudsman (LGSCO) and Housing Ombudsman (HO) codes. The policy which sat alongside the Customer Service Standards and Procedures would ensure the Council sets out a good complaint handling process and promoted a positive relationship between the organisation and service users.

Alternative Options and Reasons for Rejection

The updated Policy was considered necessary so that members of the public were aware of the Council's approach to meeting the LGSCO & HO Code for handling complaints which allowed the Council to resolve complaints quickly, effectively, and fairly, and use the data to drive service improvements, providing a positive culture for complaint handling.

The Customer Service, Standards & Complaints Manager and the Customer Standards and Complaints Officer left the meeting.

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NON KEY DECISIONS

EX87-23/24. MENOPAUSE POLICY

Executive considered a detailed report, presented by the Portfolio Holder for Resources, which sought Members' approval for the Council's Menopause Policy.

The purpose of the policy was for the Council to support employee well-being in relation to female staff experiencing the menopause which could bring physical and emotional challenges for individuals. The policy would also increase awareness, help with reducing the stigma and ensure less misunderstandings. It should help educate employees and managers and foster a more supportive and inclusive workplace culture.

The policy set out the need to accommodate individual needs by acknowledging that the menopause affects each person differently. It provided guidance on adjustments such as more flexible working arrangements, providing the opportunity for temperature control in the workplace and identified access to relevant health resources.

The policy had been considered by the Council's Senior Leadership Team and the trade unions.

Moved by Councillor Clive Moesby and seconded by Councillor Anne Clarke
RESOLVED that the Menopause Policy be implemented.

Reasons for Recommendation

The implementation of the policy would foster a more equitable and accommodating work environment for all the Council's employees.

Alternative Options and Reasons for Rejection

Not to implement the policy and rely on the Council's existing employment policies.

EX88-23/24. UPDATED MATERNITY POLICY WITH HEALTH AND SAFETY ARRANGEMENTS

Executive considered a detailed report, presented by the Portfolio Holder for Resources, which sought Members' approval for the Council's updated Maternity Policy.

The existing Maternity Leave Policy required revision to align with current legislative standards and best practices. Incorporating health and safety arrangements into the policy was essential to safeguard the physical and mental well-being of pregnant employees. The updates to the policy appeared as tracked changes on the policy document.

The updated policy had been considered by the Council's Senior Leadership Team and the trade unions.

Moved by Councillor Clive Moesby and seconded by Councillor Duncan McGregor
RESOLVED that the updated Maternity policy be approved.

EXECUTIVE

Reasons for Recommendation

Ensure best practice when it comes to expectant employees pre and post birth and to comply with equality and health and safety regulations.

Alternative Options and Reasons for Rejection

Continue to utilise the existing policy and health and safety arrangements.

EX89-23/24. UPDATED / REVIEWED PROBATION POLICY

Executive considered a detailed report, presented by the Portfolio Holder for Resources, which sought Members' approval for the Council's updated / reviewed Probation Policy.

The Probation Policy played a crucial role in ensuring fairness, accountability and support for employees who may be facing performance issues or behavioural concerns.

The current Probation Policy was last updated in September 2019. Although, it was considered that the existing policy was mainly fit for purpose, some small issues had become known in using the policy and via anecdotal feedback from managers, minor changes had been made. These changes appeared as tracked changes on the policy document.

The updated policy had been considered by the Council's Senior Leadership Team and the trade unions.

Moved by Councillor Clive Moesby and seconded by Councillor Duncan McGregor
RESOLVED that the updated / reviewed Probation Policy be approved.

Reasons for Recommendation

A robust Probation Policy was essential for promoting employee development, maintaining a positive work environment, and safeguarding the interests of both employees and the organisation.

Alternative Options and Reasons for Rejection

Not to approve the updated policy and continue to work with the existing joint policy.

The HR Business Manager left the meeting.

EX90-23/24. PLEASLEY VALE REGENERATION PROJECT – FLOOD PREVENTION

Executive considered a detailed report, presented by the Portfolio Holder for Growth, which provided an update to Members in relation to the Pleasley Vale Regeneration Project and activities, carried out around the site, and future work and projects for Pleasley Vale Business Park.

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Pleasley Vale was recognised as an important asset of the Council and there was a strong commitment to ensure that the site was preserved and enhanced for future generations.

As a commercial business park, there were good levels of tenant satisfaction, and many had been on site for over 20 years. However, the rents alone did not cover the extensive capital repairs required to maintain and improve the buildings and land.

To address this issue, a project officer had been in place since November 2022, to manage a regeneration project with the objective of initially assessing the viability and appropriateness of a range of regeneration options and to commission reports and surveys to overcome site constraints and inform the principle of development.

The report provided details of potential funding opportunities to be explored for various projects on the site including flood management and renovation of the Gardeners Cottage and Coach House. Derbyshire Wildlife Trust had been appointed to produce a Nature Recovery / Blue and Green Infrastructure Masterplan to survey and assess the current condition of the site, identify constraints and opportunities for funding and collaboration with communities and education providers. The Property Services Team were currently identifying all priority repairs for the Mill buildings to identify the total cost of repairs and a report would be provided to a future Executive meeting when detail and costs were known.

The project team had also been developing a working group of stakeholders, including Leisure Services, Members, and representatives from Mansfield District Council to discuss site issues and opportunities for regeneration.

The Head of Business Growth highlighted the importance of flood management at Pleasley Vale which was a critical priority before any regeneration opportunities could be investigated and multiagency work was being carried out to show that this was being addressed.

The Portfolio Holder for Resources highlighted the extreme cost of insurance for the site due to the recent flooding caused by Storm Babet.

Moved by Councillor Clive Moesby and seconded by Councillor Mary Dooley
RESOLVED that the report be noted.

Reasons for Recommendation

The purpose of this report is to update Members on the progress of the regeneration project and to highlight the current situation and challenges faced on site following recent flood events.

To inform Members of the works being commissioned to inform and be able to set out a clear plan of flood mitigation works and environmental improvements as the basis for protection of operation of the business park as well as exploring options for further regeneration works across the site. Once detailed costs are confirmed, these will be presented to Members for further discussion and approval.

Alternative Options and Reasons for Rejection

Do nothing - business as usual - This option has been rejected. Water management and flood prevention measures underpin any future plans for the use of Pleasley Vale for

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economic, social and leisure activities. Extreme storm events and flooding will continue to detrimentally affect ongoing operations at the Business Park. Failure to address this will result in financial losses to the Council and tenants operating on site, a high risk of not being able to insure the site for its current operations, as well as unusable parkland and workspaces leading to further deterioration of the site.

Do less – This option has been rejected. The works which have been identified are deemed to be a priority and a minimum level of intervention for the site if it is to continue operations, even to continue as a business park with no regeneration intervention.

Do more – This option has been discounted at the present time. Actual costs and budget shortfalls are currently unknown.

Having previously declared his interest in the following item of business, Councillor Steve Fritchley left the meeting.

As a Member on the Dragonfly Board, Junior Cabinet Member, Councillor Janet Tait left the Council Chamber.

Councillor Duncan McGregor in the Chair

EX91-23/24. COOPERATIVE ARRANGEMENTS WITH OTHER LOCAL AUTHORITIES

Executive considered a detailed report, presented by the Portfolio Holder for Corporate Performance and Governance, which sought Members agreement in principle to the Council acting as main contractor for local authorities wishing to procure works and services from Dragonfly Development Ltd.

The report also sought approval to delegate to the Chief Executive, the power to enter into co-operation arrangements with other local authorities to deliver construction related services.

Dragonfly Development Ltd had successfully completed a housing scheme for a wholly owned company of a neighbouring local authority. This project was so successful that the local authority, along with other local authorities, would like to engage the services of Dragonfly to deliver more construction projects and consultancy services for property related schemes.

Under section 101 of the Local Government Act 1972, a local authority may arrange for another local authority to discharge its functions and it had been proposed that other local authorities arrange for work to be undertaken by the Council who would in turn subcontract with its Dragonfly companies.

Freeths LLP solicitors, had advised Dragonfly that another authority could procure the Council to deliver construction and property related projects. In turn, the Council would need to enter a subcontract with either Dragonfly Development Ltd or Dragonfly

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Management (Bolsover) Ltd, depending on the value of the contract in accordance with the Council's Contract Procurement Rules.

The Council was seeking its own external advice on the proposal; however, this advice had not yet been received and would be presented to a future Executive meeting.

In response to a query from Councillor Moesby, the Monitoring Officer confirmed that each individual contract would need to be approved by Executive.

Moved by Councillor John Ritchie and seconded by Councillor Duncan McGregor
RESOLVED that 1) the principle of the Council acting as main contractor for other local authorities seeking work and services from Dragonfly Development Ltd; be approved,

2) delegated authority is given to the Chief Executive to enter into non-binding cooperation arrangements with other local authorities.

Reasons for Recommendation

By agreeing to the proposal Dragonfly Development Ltd will be able to enter negotiations with other authorities to undertake work on their behalf via a contractual agreement with the Council.

Alternative Options and Reasons for Rejection

Not to agree to the proposal. Other local authorities will need to undertake procurement exercises which will mean that Dragonfly Development Ltd will need to compete with other building contractors.

Councillor Steve Fritchley returned to the meeting.

Councillor Janet Tait returned to the Council Chamber.

Councillor Steve Fritchley in the Chair

KEY DECISIONS

EX92-23/24. EAST MIDLANDS INVESTMENT ZONE (EMIZ)

Executive considered a detailed report, presented by the Portfolio Holder for Growth, which provided an update on the proposals for the East Midlands Investment Zone (EMIZ), the emerging investment plan and next steps, including the Council's future role in the EMIZ.

The report also sought Members endorsement for the EMIZ proposals and approval for the Council to participate in the East Midlands Investment Zone Development Board.

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The Chancellor's Autumn Statement published in November 2023, announced an Investment Zone for the East Midlands (EMIZ). The purpose of the Investment Zone was to boost productivity across green industries and advanced manufacturing sectors in the East Midlands with the support of £160 million funding from Government over a period of ten years.

The EMIZ covered the whole of Derbyshire and Nottinghamshire, i.e., the Investment Zone covered the same area as D2N2 and East Midlands Mayoral Combined County Authority (EMMCCA). The newly established EMMCCA would be the accountable body for the EMIZ and following the election of a Mayor, it was expected that the Investment Zone would help to leverage over £380 million in private investment and bring upwards of 4,000 jobs to the region.

The EMIZ proposals progressed alongside the creation of an Investment Zone policy that would set the criteria for approval of future financial incentives for development proposals and expenditure of the balance of the Government funding. An indicative Investment Plan had also been drafted. The Investment Zone policy would go live in April 2024, but the operational launch of the East Midlands Investment Zone was subject to completion of the final Gateway stages of the EMIZ process.

The report also recommended that Members consider allocating a budget for business case development for projects and programmes with partners that aligned with the EMIZ proposals and emerging Investment Zone policy to ensure that the Council was best placed to maximise the opportunities that would arise from the future allocation of flexible funding, which may amount to as much as £120 million over the next ten years.

Members welcomed the report.

Moved by Councillor John Ritchie and seconded by Councillor Duncan McGregor
RESOLVED that 1) Executive confirm its support for the EMIZ proposals on behalf of the Council,

2) delegated authority be granted to the Council's Chief Executive Officer to accept and nominate officers to represent the Council on the proposed Development Board and nominate officers to represent the Council in any part of the interim or eventual governance structure for the EMIZ as appropriate and when offered,

3) £20,000 be allocated from the Transformation reserve for business case development and other related costs.

Reasons for Recommendation

This report outlines the potential benefits to the District arising from the current EMIZ proposals, which will bring £160 million of Government funding into the region that is expected to drive an increase in productivity through the creation of higher skilled, higher paid jobs at two large employment sites within the local area with an associated rise in living standards and improved quality of life for those employees.

The proposed future investment in green industries and advance manufacturing also provides an opportunity to transform the District's local economy through accelerating the growth of existing businesses in these sectors and by securing investment from these

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sectors to develop employment sites in the District to provide more high quality, high value jobs to local people.

In addition, the flexible funding associated with the EMIZ provides an opportunity to improve local infrastructure and the District's connectivity to ensure the District remains a competitive location and an attractive place to do business.

The flexible funding associated with the EMIZ also provides an opportunity to build on the Council's work with partners to facilitate more training opportunities within the District to upskill the existing workforce and create more opportunities for young people to strengthen their life chances in a stronger, more diversified, and high value economy.

As proposed, the EMIZ proposals do not give rise to any costs to the Council and any future planning decisions or proposals for business rates relief and/or tax incentives, or any other scheme that has a material impact on the District's own statutory responsibilities will need this Council's prior approval.

As the billing authority, the Council will likely administer any business rates relief under the tax incentive policy. Reliefs will be appropriately reimbursed by Government under a principle of no detriment.

In addition, the Council and Laing O'Rourke will be expected to agree to a Tax Policy, committing partners to best endeavours in promoting sector related (green industries and advanced manufacturing) activity on any designated tax site within the District.

Consequently, the establishment of the EMIZ would be highly unlikely to pose any significant negative risk to the Council's own interests or impact on service delivery but there is a positive risk that the EMIZ will benefit the District's local economy and its local residents.

It is therefore considered wholly appropriate to recommend that the Executive confirm its support for the EMIZ proposals on behalf of the Council.

It is also considered wholly appropriate to recommend that the Executive endorse officers' continued engagement and active involvement with the EMIZ through the Gateway process to approval by Government and then through its subsequent operational lifetime to ensure that the EMIZ, and by extension the EMMCCA, are held accountable to their commitments to levelling up and ensure the District is best placed to realise the benefits of the Government investing £160 million in the region.

In addition, it is recommended that the Executive consider allocating a budget for business case development for projects and programmes with partners that align with the EMIZ proposals and emerging Investment Zone policy to ensure that this Council is best placed to maximise the opportunities that will arise from the future allocation of flexible funding, which may amount to as much as £120 million over the next ten years.

In this case, it is recommended that investment is made in the multi-user trail proposals because the money would pay for the design drawings that are needed for a crossing over the A617 at Doe Hill, and the planning application drawings for the associated lengths of tracks that would close a gap in the multi-user trail network.

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This is significant because the track would then properly link the former Coalite site and Markham Vale with Bolsover and Shirebrook and other parts of the District. Onward links then connect with Staveley and Clowne Greenway with a further onward link proposed from Creswell to Worksop.

Therefore, this work has a close link with the combined authority's key priorities and the Investment Zone and the Council may be able to draw additional funding from Sustrans and the Heritage Lottery Fund because this link would also improve connectivity to Hardwick Hall.

Alternative Options and Reasons for Rejection

The Executive could choose not to support the current EMIZ proposals and withdraw officers from any future involvement in its governance arrangements or decisions making. This option was rejected because of the potential benefits to the District of active involvement with the EMIZ, the risk of not realising benefits for the District if officers disengaged from the process, and the disbenefits of the loss of inward investment should the EMIZ fail to get approval.

The Executive could choose to decline to endorse a budget for business case development for the multi-user trail network but this option would further reduce the likelihood of any projects and programmes in development being included in the EMIZ Investment Plan.

EX93-23/24. AWARD OF THREE YEAR IDOX SOFTWARE MAINTENANCE CONTRACT

Executive considered a detailed report, presented by the Portfolio Holder for Resources, which sought approval to renew a three-year software support and maintenance contract to Idox for its Uniform Planning and Environmental Health software.

The Planning and Environmental Health teams used Idox's software to enable them to provide services to the Council and its constituents.

The existing maintenance contract was due to expire in April 2024 and to be able to continue to use the software the Council needed to enter a new maintenance and support contract with the supplier, Idox.

To sign a three year maintenance and support contract with the software supplier, Idox had procured from the Crown Commercial services framework. The total of the contract over the three year period was £99,320 split annually over the three years.

Moved by Councillor Clive Moesby and seconded by Councillor Mary Dooley

RESOLVED that the three-year software support and maintenance contract be awarded to Idox for its Planning and Environmental Health software.

Reasons for Recommendation

This software is essential for the Planning and Environmental Health departments to continue to provide services.

EXECUTIVE

A move to an alternative product would take many months of planning, staff resource and additional implementation costs, therefore, it was not in the interest of the Council to go out to market.

The new contract is available via the Crown Commercial services procurement framework RM6259.

By entering into a three year agreement the prices are fixed.

Alternative Options and Reasons for Rejection

None.

EX94-23/24. EXTENSION OF CONTRACT WITH MOBYSOFT FOR RENTSENSE DATA ANALYTICAL SERVICES

Executive considered a report, presented by the Portfolio Holder for Housing, which sought Members approval for Housing to exercise the option to extend the contract with Mobyssoft for RentSense for a further 2 years.

In May 2022, a contract was awarded to Mobyssoft for its RentSense software on a 2-year fixed contract with an option to extend for one plus one years. Following a period of implementing and testing, the system went live in January 2023 and positive results had been seen from use of the software.

The RentSense system prioritised rent arrears cases using analytical technology which could predict which cases would generate the most positive result. The system reduced the number of cases which required contact and this freed up officer time. Officers had been able to commence targeted former tenancy arrears recovery as well as home visits to build up rapport with tenants and signpost for benefits advice and assistance where possible.

The original contract had an option to extend for a further 2 years, and the proposal was to do this to harness the success to date and look to enhance rent recovery, thereby, strengthening the Housing Revenue Account. The Contract could be extended by serving a notice to extend and no further procurement was necessary.

Moved by Councillor Sandra Peake and seconded by Councillor John Ritchie
RESOLVED that the contract extension of 2 years to Mobyssoft for the RentSense software be approved.

Reasons for Recommendation

Mobyssoft were identified as the best supplier through a tender procurement exercise, the existing contract allowed for an option to extend for a further 2 years. This system was ensuring that the Council achieved a better rent collection rate, and the Council was seeing a reduction in arrears. To extend the contract for a further 2 years would ensure the Council continued to reduce arrears and improve the Housing Revenue Account.

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Alternative Options and Reasons for Rejection

To not extend the contract would mean the Council would lose the benefit of the RentSense system. Income Management Officers would need to look through all the Council tenant's rent accounts and individually decide how to prioritise recovery, this was time consuming and unnecessary and did not allow for other activities to be undertaken. The analytics of Rent Sense reduce the amount of rent arrears cases each officer had to work on thereby ensuring they could carry out other duties within their role.

EX95-23/24. LEASE OF PREMISES AT 9 CHURCH STREET, CLOWNE

Executive considered a detailed report, presented by the Portfolio Holder for Growth, which sought Members agreement to enter into a lease agreement for 9 Church Street, Clowne, with Ms Jessica Hobson, on the terms detailed in the report.

Ms Hobson had agreed Heads of Terms which proposed a 10 year term and an above market value rent of £12,000 per annum for a fully repairing and insuring lease, meaning all financial liabilities for the day to day running of the building would be passed onto the tenant for the duration of the lease.

An upwards only rent review would be completed in the fifth year of the term and this would be based on market value.

Moved by Councillor John Ritchie and seconded by Councillor Duncan McGregor
RESOLVED that the Council enters in to a lease agreement with Ms Jessica Hobson on the terms agreed with the Council's agent.

Reasons for Recommendation

Securing the tenancy for Jessica Hobson will ensure a continued occupation of the premises and avoid it falling into disrepair.

Agreeing the tenancy will secure rental income of at least £12,000 per annum for the 10 year term. In addition, the business rate liability, currently £4,790 per annum will be passed onto the tenant.

We are currently supporting the growth of the arts/culture sector through both a Woman's Creative Network and through an Arts Council England (ACE) Cultural Development Fund application for a Creative Hub in the district to support the creative sector. We will engage with the tenant to support her to flourish in the District and the local community that she will engage with.

Alternative Options and Reasons for Rejection

Not to proceed with the new tenancy may result in the interested party choosing to relocate their business to alternative premises and this could potentially fall outside the district. Not only would this result in a loss of revenue income which would be a loss to the authority until an alternative tenant is identified, it could have an impact on the young people in the district who currently benefit from this much needed creative activity.

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Should the authority not proceed with the tenancy they will need to complete dilapidation works to the premises to bring it up to the required standard for letting, this could delay the occupancy of a new tenant and the revenue income being received.

The meeting concluded at 1045 hours.

Bolsover District Council

Meeting of the Executive on 20th May 2024

Ambition Plan Targets Performance Update – January 2024 to March 2024

Report of the Portfolio Holder for Corporate Performance & Governance

Classification	This report is Public
Contact Officer	Kath Drury Information, Engagement and Performance Manager

PURPOSE/SUMMARY OF REPORT

To report the Quarter 4 outturns for the Council’s Ambition targets 2020-2024

Out of the 25 targets:

- 16 (64%) achieved
- 1 (4%) not achieved
- 8 (32%) achieved their outturns previously

REPORT DETAILS

1. Background

1.1 The attached appendices contain the performance outturn as of 31st March 2024.

2. Details of Proposal or Information

2.1 A summary of performance by Council Ambition aim is provided below:

2.2 Our Customers – Providing excellent and accessible services

- 9 targets in total
- 9 targets have been achieved

2.3 Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity

- 11 targets in total
- 6 targets have been achieved
- 1 target not achieved
- 4 targets achieved previously (ENV 07, ENV 08, ENV 09, ENV 10)

2.4 Our Economy – by driving growth, promoting the District and being business and visitor friendly

- 5 targets in total
- 1 target is achieved
- 4 targets achieved previously (ECO 08, ECO 09, ECO 04, ECO 01)

2.5 This report concludes the performance reporting under the Council Plan 2020-2024. Reporting under the new Council Plan 2024-2028 will commence from Q1 2024/25.

3. Reasons for Recommendation

3.1 This is an information report to keep Members informed of progress against the Council Ambition targets noting achievements and any areas of concern.

4 Alternative Options and Reasons for Rejection

4.1 Not applicable to this report as providing an overview of performance against agreed targets

RECOMMENDATION(S)

That quarterly outturns against the Council Ambition 2020-2024 targets be noted.

Approved by Councillor Duncan McGregor, Portfolio Holder for Corporate Performance & Governance

IMPLICATIONS:

Finance and Risk: Yes No

Details: On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: On behalf of the Solicitor to the Council

Environment:
 Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.
Details:
 By reporting on targets which supports the Council to meet its carbon neutral target and enhance the environment.

Staffing: Yes No

Details: On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No

District Wards Significantly Affected	None
<p>Consultation: Leader / Deputy Leader <input checked="" type="checkbox"/> Executive <input type="checkbox"/> SLT <input checked="" type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	Cabinet Members/SLT informed on route via the quarterly performance process



Links to Council Ambition: Customers, Economy, and Environment.
All

DOCUMENT INFORMATION	
Appendix No	Title
1	Ambition Target listing by exception and aim

Background Papers
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
All details on the PERFORM system

Appendix 1 Ambition Target Listing by Aim

Status Key

Target Status	Usage
 Achieved	The target has been successfully completed within the target date. Success to be celebrated.
 Not achieved	The target has failed to achieve what it set out to accomplish within the intended target date.

Ambition Target by Exception

22

<p>ENV.03 - Achieve a combined recycling and composting rate of 43% by March 2024.</p>	<p>Services Directorate <i>Cllr Clarke</i></p>	<p>Not achieved</p>	<p>A challenging target was set to increase the Council’s combined recycling rate from 36% (2022\23) to 43% (2023\24) requiring combined burgundy and green bin material increase of 2,300tonnes. However, throughout the 2023\24 period, 1,550tonnes of material was diverted resulting in a 40.5% (approx.) recycling rate. This will be updated ending June 2024 when official Waste Data Flow (WDF) information becomes available. Customer Services Scrutiny Committee has undertaken a review of recycling education, awareness and promotion and will be subsequently recommending it action plan to further increase recycling awareness and contamination reduction.</p> <p>Prior targets were set to reflect the introduction of food waste collection in green bins with garden waste; however, households preferred to continue placing food waste in black bins due to concerns of unpleasant odours, flies and magot issues with green bins given they are collected fortnightly and were not allowed to use biodegradable food waste bags due to the IVC (In-Vessel-Composting) treatment facility’s waste acceptance criteria. Therefore, increased diversion of compostable (i.e., food) waste from black bins was not realised and held back the Council’s performance.</p> <p>However, the Environment Act 2021 now requires all English Councils to implement separate weekly collect of food waste from household from 1st April 2026 to achieve a combined recycling rate of 65% by 2035. This target has been set within in our new council plan 2024-2028.</p>
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Ambition Target Listing by Aim for those achieved

Aim: Our Customers – providing excellent and accessible services

23

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update
<p>CUS.01 - Measure customer satisfaction in all front facing service areas at least every two years on a rolling programme</p>	<p>Corporate Resources Directorate Cllr Moesby</p>	<p>Achieved</p> <p>Throughout the time of the plan, we have measured customer satisfaction and reported on the following service areas:</p> <ul style="list-style-type: none"> Streetscene services Customer services Leisure Services Tenant Satisfaction with housing services Resident satisfaction with local area etc. via the Citizens' panel Environmental Health services <p>The Council will be reviewing its Citizens Panel approach during 2024 as its seeks to engage with more residents and customers.</p>
<p>CUS.02 - Improve the overall performance and usability of the website by achieving a minimum score of 90% using the Silktide* tool by March 2024.</p>	<p>Corporate Resources Directorate Cllr Dooley</p>	<p>Achieved</p> <p>April 2024 - The overall scores using the Silktide system are Content - 91 (Excellent), Accessibility - 93 (Excellent), Marketing - 76 (Good), User Experience - 88 (Excellent). Scores taken on 08/04/24.</p> <p>The Silktide tool measures the website constantly, so these scores change. However, the key aspects for the council – content, accessibility, and user experience* have consistently scored excellent ratings throughout 2023/24.</p> <p>User experience previous scores – Jan 24 97%, Oct 23 98%, and Jun 23 99%. It fell just under the excellent rating of 90% for Q4 report at 88%.</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update	
<p>CUS.03 - Ensure that at least 50% of transactions are made through digital channels by March 2024</p> <p>Note: Through the Contact Centre / Customer Services</p>	<p>Corporate Resources Directorate</p> <p>Cllr Moesby</p>	Achieved	<p>Customer Services data for Q4:</p> <p>Online Digital Transactions - 37,397 this is including Voter Registrations, Housing, Revenues and Planning online forms accessed via the website. This has decreased from the previous quarter (37,713).</p> <p>Tel and Non Digital contact - 39,746 all staff assisted transactions. This has increased from 35,748 the previous quarter.</p> <p>Total contact transactions 77,143 = 48.48% of transactions/contact was via digital methods.</p> <p>2023/24 Overall - 51.05% which is above the target</p>
<p>CUS.04 - Work with partners to deliver the Sustainable Communities Strategy and publish an evaluation report annually</p>	<p>Corporate Resources Directorate</p> <p>Cllr Dooley</p>	Achieved	<p>The new strategy has now been pushed back to refresh and deliver by June. The reasons being that the strategy needs to align to the devolution priorities ensuring the strategy is robust and fit for purpose, partners have been engaged and are all aligned to the priorities set out through devolution. Meanwhile work has continued on the previous strategy's priorities with the last annual evaluation report published in November 2023.</p>
<p>CUS.05 - Monitor performance against the corporate equality objectives and publish information annually</p>	<p>Corporate Resources Directorate</p> <p>Cllr McGregor</p>	Achieved	<p>Updates to the action plan will be called for in early April. The TEAMS channel is gaining traction especially around marking the diversity days. A profile of six female employees was done to celebrate International Women's Day. An Equality Panel meeting was held at the end of March where the accessibility of recycling information was discussed. Advice and support have been provided on complaints with an equality aspect and reasonable adjustments for customers. During this council plan period one equality plan (2019-2023) has been delivered and a new plan (2023-2027) approved.</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update	
CUS.06 - Prevent homelessness for more than 50% of people who are facing homelessness each year	Community Services Directorate <i>Cllr Peake</i>	Achieved	2023/24 summary: 656 approaches concerning homelessness, 556 cases 'prevented' which equates to 85% (above the target).100 cases still open.
CUS.08 - Maintain high levels of tenant satisfaction with council housing and associated services	Corporate Resources Directorate <i>Cllr Peake</i>	Achieved	<p>Prior to the final weighting and publication of the Tenants Satisfaction Measures in June 2024, we have received 608 survey responses.</p> <p>Total Overall Tenant Satisfaction based on the survey result is 88%*.</p> <p>Total Tenant Satisfaction with repairs based on the survey results is 89%*.</p> <p>All comments received during the survey process have been acted on.</p> <p>* Note – older people of over-represented in the survey and they tend to be more satisfied. The weighting exercise in accordance with government guidance will provide a fairer representation of tenant views by aligning the % responses to % housing tenure e.g., older people accommodation and general needs. It is expected that the results will dip as a consequence however they are expected to remain high as noted in the target.</p>
CUS.09 - Increase participation/attendances in leisure, sport, recreation, health, physical and cultural activity by 3,000 per year.	Community Services Directorate <i>Cllr Dooley</i>	Achieved	<p>During quarter 4 we attracted 103,394 attendances to leisure facility based activities, community outreach programmes and school delivery. Running total for 2023/24 is 392,495.</p> <p>Target 2023/24 – 353,000</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update	
CUS.10 - Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme	Community Services Directorate <i>Cllr Dooley</i>	Achieved	The total number of people that started a health referral programme in the final quarter is 159, giving a running total of 693 for 2023/24 (target 500).

26 **Aim: Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity**

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update	
ENV.01 - Develop an externally facing climate change communication strategy targeting communities and stakeholders by October 2020 and deliver an annual action plan	Corporate Resources Directorate <i>The Leader</i>	Achieved	<p>An active communications campaign concerning climate change and environmental matters has run throughout this council plan period.</p> <p>April 2024 January - Bolsover TV - 5 Jan - ASPE awards. 12 Jan - Big Garden Birdwatch. 19 Jan - Burgundy bins. Environment newsletter - 11 Jan - Houseplant week, Veguary, Big Garden Birdwatch. 25 January - International Clean Energy Day, World Wetlands Day, Help garden birds this winter.</p> <p>February- Bolsover TV - 2 Feb - Bird walk. 9 Feb - bird watching. 16 Feb - Groundwork five counties Brook park work, Shaps refillery, Back to Nature champion. Environment newsletter - 22 Feb - Bolsover local nature recovery champion, Shaps</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update	
			<p>Refillery, World Wildlife Day.</p> <p>March - Bolsover TV - 1 March - Hardwick Tree walk. 8 March - Great British Spring Clean, Bolsover CofE Outdoor reading space. 15 March - Green bin collections. 22 March - Travel Derbsyhire on demand, Rhubarb Farm food pantry. Environment newsletter - 7 March - Global recycling day, what happens to your recycling, Langwiths and Shirebrook litter heroes. 21 March - Walk to work day, community garden week, World Water Day, International Mother Earth Day.</p> <p>Social Media - used to support all of the above stories and to continue to drive traffic to the TV and newsletters. Website - Press releases written for the bigger of the above stories and included on the news page. In Touch - Ambitions statement, Local Nature Recovery Champion, Shaps Refillery, pest control officer, renewable heating at the Arc.</p>
<p>ENV.02 Reduce the District Council's carbon emissions by - 100 tonnes CO2 in 20/21 - 125 tonnes CO2 in 21/22 - 200 tonnes CO2 in 22/23 - 300 tonnes CO2 in 23/24</p>	<p>Corporate Resources Cllr Clarke</p>	<p>Achieved</p>	<p>The tonnage aspect of this target was achieved some time ago. This work will continue under the new council plan 2024-2028 with this target: <i>Update the Carbon Reduction plan to deliver Net Zero 2050 and publish an annual progress and evaluation report.</i></p>
<p>ENV.04 - Sustain standards of litter cleanliness to ensure 96% of streets each</p>	<p>Services Directorate</p>	<p>Achieved</p>	<p>Q4 (2023\24) LEQS's established 3% of streets and relevant land surveyed fell below grade B cleanliness standards representing 97% falling within the 96% target standard set</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update	
year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	<i>Cllr Clarke</i>		
ENV.05 - Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Services Directorate <i>Cllr Clarke</i>	Achieved	Q4 (2023\24) LEQS's established 2% of streets and relevant land surveyed fell below grade B cleanliness standards and within the 2% target standard set.
ENV.06 - Carry out 144 targeted proactive littering/dog fouling patrols per year (in 2022/23 and review number for 2023/24)	Services Directorate <i>Cllr Clarke</i>	Achieved	Q4: The slight shortfall during the previous quarter has been made up during quarter 4. Annual target of 155 exceeded with 158 proactive patrols carried out over the course of the year. New Q4 target = 38; Q2 actual = 43 New Annual target = 155 (rolled into the new Council Plan 2024-2028)
ENV.11 - Resolve successfully 60% of cases following the issuing of a Community Protection Warning by 2024	Services Directorate <i>Cllr Moesby</i>	Achieved	Quarter 4 11 CPWs have been issued during Quarter 4 At the end of Quarter 4 - 75 CPWs were considered to be 'live'. 2 CPWs were progressed to CPNs during Quarter 4

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update	
			7 of the total 75 live CPWs had been progressed to CPNs by the end of Quarter 4 (deemed failure) – therefore a success rate of 90.66%

Aim: Our Economy – by driving growth, promoting the district, and being business and visitor friendly

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Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q4 2023/24 Progress Update	
ECO.02 - Optimise business growth (as measured by gross Business Rates) by £2m by March 2024.	Corporate Resources Directorate <i>Cllr Ritchie</i>	Achieved	Quarter 4 23/24: Outturn Q4 23/23 = Rateable value 73,833,600. Baseline (Outturn 22/23) = 66,342,311= difference - £7,491,289, +11.29% .

Bolsover District Council

Meeting of the Executive on 20th May 2024

Award of three-year Microsoft Licence contract

Report of the Portfolio Holder for Resources

Classification	This report is Public
Contact Officer	Nicola Astle, Assistant Director ICT

PURPOSE/SUMMARY OF REPORT

To seek approval to take out a three-year contract to supply Microsoft Licences.

REPORT DETAILS

1. Background

- 1.1 The current Microsoft Licence contract will expire in June 2024.
- 1.2 A tender process will be completed following procurement rules using a procurement framework during April and May, to select a new Microsoft 365 partner to supply Licenses for the Authority.

2. Details of Proposal or Information

- 2.1 To agree to sign a three year Microsoft Licence contract with the chosen supplier. The approximate value of the contract will be £280,000 split annually over the three years.
- 2.2 The contract awarded will be for three years and will take advantage of Microsoft’s special discounted prices provided to government organisations which will be released during April.

3. Reasons for Recommendation

- 3.1 The Authority relies on Microsoft software to continue to provide services to carry out its Council plan.
- 3.2 The new contract will be completed following the Authority’s procurement tender process and will be awarded via a procurement framework.

3.3 By entering into a three year agreement, the prices are fixed and enable the Authority to get discounted prices on the governments new Digital Transformation Arrangement (DTA) which will be released in April.

4 Alternative Options and Reasons for Rejection

4.1 Look at alternative software suppliers. Many of the major business applications will only work with Microsoft products so is not a viable alternative.

RECOMMENDATION(S)

- 1. To award a three-year Microsoft licence contract.
- 2. To delegate to the Chief Executive Officer the power to select the preferred supplier following the procurement exercise.

Approved by Councillor Clive Moesby, Portfolio Holder for Resources

<u>IMPLICATIONS.</u>	
<u>Finance and Risk:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details: The new contract can be afforded from within existing budgets. <p style="text-align: right;">On behalf of the Section 151 Officer</p>	
<u>Legal (including Data Protection):</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details: By using a framework the Council is complying with the Council’s Contract Procurement Rules. <p style="text-align: right;">On behalf of the Solicitor to the Council</p>	
<u>Environment:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details: Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment. Details:	
<u>Staffing:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details: <p style="text-align: right;">On behalf of the Head of Paid Service</p>	

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input checked="" type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>Yes</p>
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	<p>Yes</p>

<p>District Wards Significantly Affected</p>	<p>(please state which wards or state All if all wards are affected)</p> <p>Not Applicable</p>
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input checked="" type="checkbox"/> SLT <input checked="" type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Details:</p>

<p>Links to Council Ambition: Customers, Economy, and Environment.</p>
<p>Making best use of our assets Ensuring financial sustainability</p>

DOCUMENT INFORMATION	
Appendix No	Title

<p>Background Papers</p>
<p><i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i></p>

Bolsover District Council

Meeting of the Executive on 20th May 2024

Award of three-year wide area network (WAN) data connections contract

Report of the Portfolio Holder for Resources

Classification	This report is Public
Contact Officer	Nicola Astle, Assistant Director ICT

PURPOSE/SUMMARY OF REPORT

To seek approval to sign a three-year contract with an optional two year extension contract to renew the wide area network (WAN) data connections.

REPORT DETAILS

1. Background

- 1.1 Wide area network (WAN) data connection links provide network connectivity to the Council offices and outlying offices. The current contract is due for renewal.
- 1.2 A tender process will be completed following procurement rules using a procurement framework during April and May, to select a provider.
- 1.3 New connections usually have a minimum three year term and include installation costs.

2. Details of Proposal or Information

- 2.1 To agree to sign a three year, plus two year optional extension contract for WAN data connections contract with the chosen supplier. The approximate value of the contract over three years will be £80,000. If we extend for an additional two years it would be approximately £133,000 in total. The Authority will be billed annually, quarterly, or monthly..

3. Reasons for Recommendation

- 3.1 Renewing the contract is likely to reduce the cost of the connections.
- 3.2 The procurement will request to renew three authorities' connections at once which usually makes the contract more attractive to suppliers, usually securing a better price for the Authority.

3.3 The new contract will be completed following the Authority's procurement tender process and will be awarded via a procurement framework.

3.4 By entering into a three year agreement, the prices are fixed and do not increase yearly.

4 Alternative Options and Reasons for Rejection

4.1 Continue with the current supplier, however, this will not provide any cost reductions to the Council and will continue to increase yearly.

RECOMMENDATION(S)

1. To award a three-year contract for a new WAN data connection contract with an optional 2-year extension.
2. To delegate to the Chief Executive Officer the power to select the preferred supplier following the procurement exercise.

Approved by Councillor Clive Moesby, Portfolio Holder for Resources

IMPLICATIONS.

Finance and Risk: Yes No

Details:

The new contract can be afforded from within existing budgets.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

By using a framework the Council is complying with the Council's Contract Procurement Rules.

On behalf of the Solicitor to the Council

Environment: Yes No

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

Staffing: Yes No

Details:

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input checked="" type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>Yes</p>
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	<p>Yes</p>

<p>District Wards Significantly Affected</p>	<p>(please state which wards or state All if all wards are affected)</p> <p>Not Applicable</p>
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input checked="" type="checkbox"/> SLT <input checked="" type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Details:</p>

<p>Links to Council Ambition: Customers, Economy, and Environment.</p>
<p>Making best use of our assets Ensuring financial sustainability</p>

DOCUMENT INFORMATION	
Appendix No	Title

<p>Background Papers</p>
<p><i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i></p>

Agenda Item 9

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted